





## AUDITOR COMPLETION INSTRUCTIONS

All questions on the Produce GAPs Harmonized Food Safety Standard, Field Operations and Harvesting - USDA Checklist shall be assessed according to the Verification Instructions outlined in the Produce GAPs Harmonized Food Safety Standard. Auditors shall have a copy of the Standard with them when performing audits to verify questions are assessed appropriately. All questions shall be assessed using one of the following:

**Compliant (C)** - The operation meets the requirements of the Harmonized GAP Standard.

**Corrective Action Needed (CAN)** - The operation does not meet the requirement(s) of the Harmonized GAP Standard, however the non-conformance is not considered to be an immediate food safety risk.

**Immediate Action Required (IAR)** - The operation does not meet the requirement(s) of the Harmonized GAP Standard and the non-conformance is considered an imminent food safety risk. An imminent food safety risk is present when produce is grown, processed, packed or held under conditions that promote or cause the produce to become contaminated. Observation of employee practices (personal or hygienic) that jeopardize, or may jeopardize, the safety of the produce are considered an "IAR". The presence or evidence of rodents and an excessive amount of insects or pests are also considered an "IAR".

**Not Applicable (N/A)** - The question is not applicable to the operation.

**Auditor Comments:** The auditor shall document the findings associated with any question answered "CAN" or "IAR" in the auditor comment section of the checklist. Auditors may also document observations associated with any question on the checklist whether or not the question is a non-conformity if the explanation clarifies why a question was answered compliant. The auditor shall write a comment for each question answered "N/A" addressing why the question was answered "N/A".

**Tallying the Audit:** Once the auditor finishes the audit, the score sheet shall be filled out by recording the number of C, CAN, IAR, and NA's for each section of the audit. The question number of any question answered as CAN or IAR for each section shall be noted in the last column of the score sheet.

**Corrective Action Reports:** The auditor shall fill out a Corrective Action Report for each question that has been answered "CAN" or "IAR". Auditor shall refer to the *GAP&GHP Audit Verification Program - Policy and Instructions* for further guidance on Corrective Action Reports.

**Global Markets Addendum:** The auditor shall only assess the Global Markets addendum at the specific request of the auditee. This portion of the audit is not an official part of the Produce GAPs Harmonized Food Safety Standard.

## AUDITEE INFORMATION

Auditees should download the complete Produce GAPs Harmonized Food Safety Standard which provides more complete & detailed information regarding the specific questions covered by this audit checklist. The complete Standard is available on the USDA website at [www.ams.usda.gov/gapgghp](http://www.ams.usda.gov/gapgghp).

The acceptance criteria to meet USDA-AMS requirements are outlined on the Audit Summary Page, however be aware that depending on who the client(s) requiring the audit are, their specific acceptance criteria may vary from the USDA-AMS criteria.

It is intended the entire Field Operations and Harvesting checklist be completed, and the audit not restricted to one specific section. However, at the auditees request, the audit may be split to accommodate scheduling; however if this is done, the audit is not complete and no certificate or web posting will be issued until the audit is finalized.

Packinghouse operations are covered by a separate standard and audit checklist. Please visit the USDA website at [www.ams.usda.gov/gapgghp](http://www.ams.usda.gov/gapgghp) to download a copy of the Produce GAPs Harmonized Post-harvest Operations standard and checklist.

To schedule an audit, please go to the USDA-AMS website at [www.ams.usda.gov/gapgghp](http://www.ams.usda.gov/gapgghp) and click on the "Request an Audit" link. This will list out the local contacts across the country who can be contacted to schedule an audit. For auditees without internet access, please contact your local Federal or Federal-State Fruit and Vegetable Inspection office, or the Specialty Crops Inspection Division at 202-720-5021.

**USDA Acceptance Criteria for the  
Produce GAPs Harmonized Food Safety Standard  
Field Operations and Harvesting**

- 1 No questions are assessed as an "IAR", Immediate Action Required.
- 2 Falsification of records is considered an "IAR".
- 3 Questions 1.1.1; 1.1.2; 1.2.1; 1.6.1; 1.7.1; and 2.3.1 must be assessed as "compliant".
- 4 If the auditee has been audited against the Produce GAPs Harmonized Food Safety Standard previously, the auditee must have addressed all associated CANs or IARs, following their established corrective action procedure.
- 5 Operation must have performed a risk assessment as addressed in Questions 2.1.1, 2.4.2 and 2.6.1 in the Harmonized Standard as well as Question 5.1.11 in the Global Markets section if this section is covered by scope of audit.
- 6 In each major section (1 through 4) of the audit, at least 80% of the questions not answered as "N/A" must be answered as compliant.
- 7 If a major section has less than 5 questions, one "CAN" can be assessed and still meet the minimum acceptance criteria.

**If an operation meets the acceptance criteria** as outlined above, the operation will receive a certificate stating its conformance to the Harmonized Standard as well as being posted to the USDA website. Corrective action reports will still be supplied to the auditee for all nonconformances.

**If an operation does not meet the acceptance criteria** as outlined above, a corrective action report form will be issued for each nonconformance noted on the audit. The operation has the opportunity to take measures in order to address the issue and schedule a new audit in order to show compliance to the acceptance criteria.

**Walmart Acceptance Criteria for the  
Produce GAPs Harmonized Food Safety Standard  
Field Operations and Harvesting**

In addition to the USDA acceptance criteria, growers utilizing this audit to meet Walmart audit requirements must meet the following additional criteria, which are listed as major elements within the Global Markets Program for Primary Production Basic or Intermediate Level Assessment.

<b>Audit Element(s)</b>	<b>Criteria</b>
1.3	Documentation and Recordkeeping (includes all 3 sub-questions).
5.1.1 & 5.1.2	Awareness and Compliance to Customer Specific Food Safety Specifications.
5.1.7	Food Safety Incidents Recorded and Assessed.
2.2.1	Hygienic Procedure for All Activities Which Take Place on the Farm.
1.4	Worker Training.
2.2.4 & 2.2.5	Access to Clean Toilets and Hand Washing Facilities.
2.2.2	Hygienic Practices are Effectively Implemented.
2.1.1	Field History and Assessment (pre-planting).
2.4.3.1, 2.5.1, 2.6.1, 2.7.2	Where Food Safety Hazards have been Identified - Records to Demonstrate that They are Effectively Managed (water, animals, soil amendments, equipment).
2.5	Animal Control (includes all 3 sub-questions).
2.7.2	Documented Cleaning and Sanitation Procedures.
2.4.3.1	No Untreated Sewage Water Used for Irrigation.
3.2.2	Water Used on Harvested Crops is Potable.
2.3.4	Water Used for Plant Protection Products does not Present a Food Safety Risk.
3.5.3	Storage of Harvested Product.
5.3.1	No Untreated Human Sewage is Used.
2.6	Soil Amendments (includes 2 sub-questions).
2.3.1	Agricultural Chemicals are Registered.
2.3.2	If Exporting - Agriculture Chemicals Registered or Permitted for use in the Destination Country
5.5.2	Operation Keeps List of Agricultural Chemicals Used on the Crops being Grown.
5.5.6	Operations Demonstrate Knowledge of Calculating and Preparing Application Mix.
2.3.5	Agricultural Chemical Disposal.
3.3	Containers, Bins & Packing Material (includes all 4 sub-questions).

Audit Summary		Name of Auditee:					0
		Date of audit:					1/0/1900
Section	Questions	Total # in Section	# of C	#of CAN	# of IAR	# of NA	Question # of any CAN or IAR
<b>1.0</b>	<b>General Questions</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
1.1	Management Responsibility	3	0	0	0	0	
1.2	Food Safety Plan	2	0	0	0	0	
1.3	Documentation & Recordkeeping	3	0	0	0	0	
1.4	Worker Education & Training	2	0	0	0	0	
1.5	Microbiological Sampling & Testing	4	0	0	0	0	
1.6	Traceability	2	0	0	0	0	
1.7	Recall Program	1	0	0	0	0	
1.8	Corrective Actions	1	0	0	0	0	
1.9	Self Audits	1	0	0	0	0	
<b>2.0</b>	<b>Field Production</b>	<b>46</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
2.1	Field History & Assessment	2	0	0	0	0	
2.2	Worker Health/Hygiene and Toilet/Hand washing Facilities	21	0	0	0	0	
2.3	Agricultural Chemicals/Plant Protection Products	5	0	0	0	0	
2.4	Agricultural Water	7	0	0	0	0	
2.5	Animal Control	3	0	0	0	0	
2.6	Soil Amendments	2	0	0	0	0	
2.7	Vehicles, Equipment, Tools and Utensils	6	0	0	0	0	
<b>3.0</b>	<b>Harvesting</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
3.1	Pre-harvest Assessment	1	0	0	0	0	
3.2	Water/Ice	5	0	0	0	0	
3.3	Containers, Bins and Packaging Materials	4	0	0	0	0	

Audit Summary		Name of Auditee:					0
		Date of audit:					1/0/1900
Section	Questions	Total # in Section	# of C	#of CAN	# of IAR	# of NA	Question # of any CAN or IAR
3.4	Field Packaging and Handling	7	0	0	0	0	
3.5	Postharvest Handling	3	0	0	0	0	
<b>4.0</b>	<b>Transportation (Field to Packinghouse)</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
4.1	Equipment Sanitation & Maintenance	3	0	0	0	0	
<b>5.0</b>	<b>Global Markets Primary Production Addendum</b>	<b>33</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
5.1	Food Safety Plan and Documentation	11	0	0	0	0	
5.2	Propagation Material	3	0	0	0	0	
5.3	Fertilizers & Biosolids	4	0	0	0	0	
5.4	Harvesting	1	0	0	0	0	
5.5	Agricultural Chemicals	9	0	0	0	0	
5.6	Waste Management	2	0	0	0	0	
5.7	Food Defense	3	0	0	0	0	
C, Compliant with requirement; CAN, Corrective action needed to address nonconformance; IAR, Immediate action required because of imminent food safety risk; N/A, not applicable or not needed.							
NOTE:	Section 5 is not a component of the Produce GAPs Harmonized Food Safety Standard and is offered only as a service to those auditees who need to conform to the Global Markets Primary Production Assessment						

For internal use only	Mark appropriate box with an "X".	Reviewers Name
Audit Results Meets USDA Acceptance Criteria		
Audit Results Do Not Meet USDA Acceptance Criteria		

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
<b>1</b>	<b>General Questions</b>						
<b>1.1</b>	<b>Management Responsibility</b>						
1.1.1.	A food safety policy shall be in place.	WP					
1.1.2.	Management has designated individual(s) with roles, responsibilities, and resources for food safety functions.	WP					
1.1.3.	There is a disciplinary policy for food safety violations.						
<b>1.2</b>	<b>Food Safety Plan</b>						
1.2.1.	There shall be a written food safety plan that covers the operation.	WP					
1.2.2.	The food safety plan shall be reviewed at least annually.	R					
<b>1.3</b>	<b>Documentation and Recordkeeping</b>						
1.3.1	Documentation shall be kept that demonstrates the food safety plan is being followed.	R					
1.3.2.	Documentation shall be readily available for inspection.						

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
1.3.3.	Documentation shall be retained for a minimum period of two years, or as required by prevailing regulations.						
<b>1.4</b>	<b>Worker Education and Training</b>						
1.4.1.	All personnel shall receive food safety training.	R					
1.4.2.	Personnel with food safety responsibilities shall receive training sufficient to their responsibilities.						
<b>1.5</b>	<b>Microbiological Sampling and Testing</b>						
1.5.1.	Where microbiological analysis is required in the food safety plan, testing shall be performed by a GLP laboratory using validated methods.	R					
1.5.2.	Where microbiological analysis is required in the food safety plan, samples shall be drawn in accordance with an established sampling procedure.	WP					

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
1.5.3.	Tests, their results and actions taken must be documented.	R					
1.5.4.	All required testing shall include test procedures and actions to be taken based on the results.	WP					
<b>1.6</b>	<b>Traceability</b>						
1.6.1.	A documented traceability program shall be established.	WP, R					
1.6.2.	A trace back and trace forward exercise shall be performed at least annually.						
<b>1.7</b>	<b>Recall Program</b>						
1.7.1.	A documented recall program, including written procedures, shall be established.	WP, R					
<b>1.8</b>	<b>Corrective Actions</b>						
1.8.1.	The operation shall have documented corrective action procedures.	WP, R					
<b>1.9</b>	<b>Self Audits</b>						
1.9.1.	The operation shall have documented self-audit procedures.	R					

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments

<b>2</b>	<b>Field Production</b>						
<b>2.1</b>	<b>Field History and Assessment</b>						
2.1.1.	The food safety plan shall, initially and at least annually thereafter, evaluate and document the risks associated with land use history and adjacent land use, including equipment and structures.	R					
2.1.2	For indoor growing and field storage facilities, facility shall be designed, constructed and maintained in a manner that prevents contamination of produce.						
<b>2.2</b>	<b>Worker Health/Hygiene and Toilet/Hand washing Facilities</b>						
2.2.1	Operation shall have policies addressing worker health and hygiene practices as well as restroom facilities.	WP					

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
2.2.2	Employees and visitors shall follow all personal hygiene practices as designated by the operation.						
2.2.3	Toilet facilities shall be designed, constructed, and located in a manner that minimizes the potential risk for product contamination and are directly accessible for servicing.						
2.2.4	Toilet facilities shall be of adequate number, easily accessible to employees and in compliance with applicable regulation.						
2.2.5	Toilet and wash stations shall be maintained in a clean and sanitary condition.						

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
2.2.6	Personnel shall wash their hands at any time when their hands may be a source of contamination.						
2.2.7	Signage requiring hand washing is posted						
2.2.8	Clothing, including footwear, shall be effectively maintained and worn so as to protect product from risk of contamination.						
2.2.9	If gloves are used, the operation shall have a glove use policy.						
2.2.10	Protective clothing, when required, shall be maintained, stored, laundered and worn so as to protect product from risk of contamination.						

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
2.2.11	When appropriate, racks and/or storage containers or designated storage area for protective clothing and tools used by field employees shall be provided.						
2.2.12	The wearing of jewelry, body piercings and other loose objects (e.g. false nails) shall be in compliance to company policy and applicable regulation.						
2.2.13	The use of hair coverings shall be in compliance with company policy and applicable regulations.						
2.2.14	Employees' personal belongings shall be stored in designated areas.						

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
2.2.15	Smoking, chewing, eating, drinking (other than water), urinating, defecating or spitting is not permitted in any growing areas.						
2.2.16	Operation shall have a written policy that break areas are located so as to not be a source of product contamination.	WP					
2.2.17	Drinking water shall be available to all field employees.	R					
2.2.18	Workers and field personnel who show signs of illness shall be restricted from direct contact with produce or food-contact surfaces.	WP					
2.2.19	Personnel with exposed cuts, sores, or lesions shall not be engaged in handling product.						
2.2.20	Operation shall have a blood and bodily fluids policy.	WP					

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
2.2.21	First Aid Kits shall be accessible to all personnel.						
<b>2.3</b>	<b>Agricultural Chemicals/Plant Protection Products</b>						
2.3.1	Use of agricultural chemicals shall comply with label directions and prevailing regulation.	R					
2.3.2	If product is intended for export, agricultural chemical use shall consider requirements in the intended country of destination.						
2.3.3	Agricultural chemicals shall be applied by trained, licensed or certified application personnel, as required by prevailing regulations.	R					
2.3.4	Water (mixed with) used for solutions containing agricultural chemicals shall not be a source of product or field contamination.						

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
2.3.5	Agricultural chemical disposal shall not be a source of product or field contamination.						
<b>2.4</b>	<b>Agricultural Water</b>						
<b>2.4.1</b>	<b>Water System Description</b>						
2.4.1.1	A water system description shall be available for review.	<b>WP</b>					
2.4.1.2	The water source shall be in compliance with prevailing regulations.						
2.4.1.3	Agricultural water systems shall not be cross-connected with human or animal waste systems.						
<b>2.4.2</b>	<b>Water System Risk Assessment</b>						
2.4.2.1	An initial risk assessment shall be performed and documented that takes into consideration the historical testing results of the water source, the characteristics of the crop, the stage of the crop, and the method of application.	<b>R</b>					

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
<b>2.4.3</b>	<b>Water Management Plan</b>						
2.4.3.1	There shall be a water management plan to mitigate risks associated with the water system on an ongoing basis.	WP					
2.4.3.2	Water testing shall be part of the water management plan, as directed by the water risk assessment and current industry standards or prevailing regulations for the commodities being grown.	WP					
2.4.3.3	The testing program shall be implemented consistent with the water management plan.	R					
<b>2.5</b>	<b>Animal Control</b>						
2.5.1	The operation has a written risk assessment on animal activity in and around the production area.	WP					

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
2.5.2	The operation routinely monitors for animal activity in and around the growing area during the growing season.	R					
2.5.3	Based on the risk assessment, there shall be measures to prevent or minimize the potential for contamination from animals, including domestic animals used in farming operations.	R					
<b>2.6</b>	<b>Soil Amendments</b>						
2.6.1	The food safety plan shall address soil amendment risk, preparation, use, and storage.	R					
2.6.2	If a soil amendment containing raw or incompletely treated manure is used, it shall be used in a manner so as not to serve as a source of contamination of produce.	R					
<b>2.7</b>	<b>Vehicles, Equipment, Tools and Utensils</b>						

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
2.7.1	Equipment, vehicles, tools utensils and other items or materials used in farming operations that may contact produce are identified.	R					
2.7.2	Equipment, vehicles, tools and utensils used in farming operations which come into contact with product are in good repair, and are not a source of contamination of produce.	R					
2.7.3	Vehicles, equipment, tools and utensils shall be controlled so as not to be a source of chemical hazards.						
2.7.4	Vehicles, equipment, tools and utensils shall be controlled so as not to be a source of physical hazards.						
2.7.5	Cleaning and sanitizing procedures do not pose a risk of product contamination.						

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
2.7.6	Water tanks are cleaned at a sufficient frequency so as not to be a source of contamination.	WP					

<b>3</b>	<b>Harvesting</b>						
<b>3.1</b>	<b>Preharvest Assessment</b>						
3.1.1.	A preharvest risk assessment shall be performed.	WP. R					
<b>3.2</b>	<b>Water/Ice</b>						
3.2.1.	Operation has procedures for water used in contact with product or food contact surfaces.	R					
3.2.2.	Water use SOPs address the microbial quality of water or ice that directly contacts the harvested crop or is used on food- contact surfaces.	R					
3.2.3.	Water use SOPs address treatment of re-circulated water, if used.	R					

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
3.2.4.	Water use SOPs address condition and maintenance of water-delivery system.						
3.2.5.	If applicable to the specific commodity, water use SOPs address control of wash water temperature.						
<b>3.3</b>	<b>Containers, Bins and Packaging Materials</b>						
3.3.1.	Operation has written policy regarding storage of harvesting containers.	WP					
3.3.2.	Operation has written policy regarding inspection of food contact containers prior to use.	WP					
3.3.3.	Operation has written policy regarding acceptable harvesting containers.	WP					
3.3.4.	Operation has written policy prohibiting use of harvest containers for non-harvest purposes.	WP					
<b>3.4</b>	<b>Field Packing and Handling</b>						

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
3.4.1.	Operation shall have a written policy that damaged or decayed produce is not harvested, or is culled.	WP					
3.4.2.	Product that contacts the ground shall not be harvested unless the product normally grows in contact with the ground.	WP					
3.4.3.	Harvest procedures shall include measures to inspect for and remove physical hazards.						
3.4.4.	Cloths, towels, or other cleaning materials that pose a risk of cross-contamination shall not be used to wipe produce.						
3.4.5.	Packaging materials shall be appropriate for their intended use.						

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
3.4.6.	Packaging shall be stored in a manner that prevents contamination.						
3.4.7.	Operation has written policy regarding whether packing materials are permitted in direct contact with the soil.	WP					
<b>3.5</b>	<b>Post Harvest Handling and Storage</b>						
3.5.1.	Harvested produce is handled in a manner such that it is not likely to become contaminated.						
3.5.2.	Materials that come in contact with the produce shall be clean and in good repair.						
3.5.3.	Harvested produce shall be stored separately from chemicals which may pose a food safety hazard.						
<b>4</b>	<b>Transportation (Field to Storage or Packinghouse)</b>						
<b>4.1</b>	<b>Equipment Sanitation and Maintenance</b>						

Name of Auditee:			0				
Date of Audit:			1/0/1900				
Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments
4.1.1.	The operation shall have a policy, written procedures, and a checklist to verify cleanliness and functionality of shipping units (e.g., trailer).	WP, R					
4.1.2.	Loading/unloading procedures and equipment shall minimize damage to and prevent contamination of produce.						
4.1.3.	Trash shall not come in contact with produce.						

Code Key: WP = Written Policy/Procedure; R = Record

Additional Auditor Comments:

Name of Auditee:	0
Date of Audit:	1/0/1900

Note: The questions in this section are not official questions associated with the Produce GAPs Harmonized Food Safety Standard. These additional questions are used to show conformance to the Global Markets Program for Primary Production Basic or Intermediate Level Assessment. Farming or packinghouse operations should check with their buyers to verify whether or not conformance with these questions is necessary in order to be an approved supplier. **This addendum will only be assessed at the specific request of the auditee.** Several of the questions in this section are similar to questions in the Harmonized Audit, however due to slight differences in the requirements of the two standards, the Global Markets questions shown below were developed to verify conformance to the Global Markets Assessment.

The Global Markets Capacity Building Program for Primary Production has two levels, Basic and Intermediate. For the Basic level audit, only those questions identified as basic need to be answered. For the Intermediate level audit both the basic AND intermediate questions must be answered. A copy of the complete Global Markets Primary Production assessment can be obtained on the Global Food Safety Initiative website at [www.mygfsi.com](http://www.mygfsi.com).

Q #	Requirement	DOC	C	CAN	IAR	NA	Auditor Comments	Basic or Intermediate Level	Required Element
<b>5</b>	<b>Additional Questions required to meet Global Markets Primary Production Assessment</b>								
<b>5.1</b>	<b>Food Safety Plan &amp; Documentation</b>								
5.1.1	If applicable, the food safety plan addresses customers' food safety specifications.	R						Basic	Yes
5.1.2	The operation can demonstrate compliance to customers' food safety specifications (if applicable).	R						Basic	Yes

Name of Auditee:			0						
Date of Audit:			1/0/1900						
5.1.3	A reference system for each field, orchard, greenhouse, plot and other production area has been established.	R						Basic	
5.1.4	Documentation shall include records of all agronomic activities undertaken at each production unit.	R						Basic	Yes
5.1.5	Corrective action procedures shall include a procedure to evaluate complaints.	WP						Basic	Yes
5.1.6	The operation shall record any food safety related non-conformances and complaints.	R						Basic	
5.1.7	Food safety incidents are recorded and assessed to determine its severity and risk and addressed accordingly.	R						Intermediate Only	

Name of Auditee:			0						
Date of Audit:			1/0/1900						
5.1.8	The incident management procedure is reviewed, tested and verified at least once a year.	R						Intermediate Only	
5.1.9	Operation has an approved supplier program for all inputs including contractors.	WP, R						Intermediate Only	
5.1.10	Operation has performed and documented a risk assessment of the production area.	R						Basic	Yes
5.1.11	Operation has identified control measures to all significant hazards identified during risk assessment.	R						Intermediate Only	Yes
<b>5.2</b>	<b>Propagation Material</b>								
5.2.1	Operation keeps records of agricultural chemical applications used on nursery stock, transplants and other propagation material produced on site.							Basic	

Name of Auditee:			0						
Date of Audit:			1/0/1900						
5.2.2	If nursery stock, transplants or other propagation material is purchased from an outside source, records of ag chemical use are obtained.	R						Basic	
5.2.3	The Operation has certificates/records showing the seed or other propagation material is free of injurious pests, diseases, viruses, etc.	R						Basic	
<b>5.3</b>	<b>Fertilizers and Biosolids</b>								
5.3.1	Operation does not use untreated human sewage.	WP						Basic	Yes
5.3.2	All applications of fertilizers, both organic and inorganic shall be recorded.	R						Basic	
5.3.3	Application equipment used to apply fertilizers are checked and calibrated on a scheduled basis.	R						Intermediate Only	

Name of Auditee:		0						
Date of Audit:		1/0/1900						
5.3.4	Fertilizers are stored separately from agricultural chemicals.							Basic
<b>5.4</b>	<b>Harvesting</b>							
5.4.1	When product is field packed, collection, storage, and distribution points are maintained in a clean and hygienic contamination.							Basic
<b>5.5</b>	<b>Agricultural Chemicals</b>							
5.5.1	The operation shall have a documented crop protection policy.	WP						Basic
5.5.2	The operation has a current list of agricultural chemicals that are used and approved for the crops being grown.	R						Intermediate Only
5.5.3	Agricultural chemical records include the target organism(s) and justification for application.	R						Intermediate Only

Name of Auditee:			0						
Date of Audit:			1/0/1900						
5.5.4	Agricultural chemical records include the application equipment used to apply the chemicals.	R						Intermediate Only	
5.5.5	Equipment used to apply agricultural chemicals shall be kept in good condition and verified annually to ensure accurate application.	R						Intermediate Only	
5.5.6	Operator demonstrates knowledge of preparing and calculating agricultural chemical mixes.							Intermediate Only	Yes
5.5.7	The operation provides evidence of annual residue testing or participation in a third party plant protection product residue monitoring system.	R						Intermediate Only	
5.5.8	Agricultural chemicals approved for use on the crops being grown are stored separately from agricultural chemicals used for other purposes.							Intermediate only	

Name of Auditee:			0					
Date of Audit:			1/0/1900					
5.5.9	Records of post-harvest biocides, waxes and plant protection products include the identity of the harvested crop, location, application dates, treatment, product name and dose rate.	R						Basic
<b>5.6</b>	<b>Waste Management</b>							
5.6.1	Operation has implemented a waste management plan.	R						Intermediate Only
5.6.2	Operation has identified all sources of waste products and pollution created by the farm operation which pose a risk of food safety.	R						Intermediate Only
<b>5.7</b>	<b>Food Defense</b>							
5.7.1	Have the threats to the produce as a result of intentional contamination been assessed?	R						Intermediate Only

Name of Auditee:			0					
Date of Audit:			1/0/1900					
5.7.2	Have those points in the process which are vulnerable to intentional contamination been identified and subjected to additional access control?	WP, R						Intermediate Only
5.7.3	Are measures in place, if prohibited access took place and food may have been sabotaged?	WP						Intermediate Only

Code Key: WP = Written Policy/Procedure; R = Record

Additional Auditor Comments:

## Produce GAPs Harmonized Food Safety Standard Field Operations & Harvesting - USDA Checklist

<b>USDA, AMS, Fruit and Vegetable Program Good Agricultural Practice &amp; Good Handling Practices CORRECTIVE ACTION REPORT</b>	<b>Report #:</b> _____ of _____
<b>Company Name/Farm:</b> 0	<b>Date:</b> 1/0/1900
<b>Lead Auditor:</b> 0	
<b>Crop(s):</b>	
<b>Description of Non Conformity:</b>	
<b>Notified company staff at time of finding non-conformity (Yes or No):</b>	
<b>Checklist question number and/or section of auditee food safety plan associated with non-conformity:</b>	
<b>Corrective Action Proposed and Time Frame for Implementation:</b> <i>(Attach separate sheet if necessary)</i>	
<b>Company Representative Signature:</b>  <i>Signature affirms statements concerning Non-Conformity, Corrective Action, and Implementation are correct.</i>	
<b>Auditor signature for acceptance of proposed corrective action and timetable for implementation:</b>	

Top portion for AUDITOR USE ONLY; bottom portion for Company and Auditor use.