



organic certification COST SHARE PROGRAM

MAKING ORGANIC CERTIFICATION AFFORDABLE

Idaho State Department of Agriculture is pleased to announce that Organic Cost Share is back for 2016. For those who don't know, the cost share program is federal reimbursement for **75%** of your 2016 certification costs, up to **\$750** per scope of certification. If you'd like to be included in the 2016 Cost Share program you need to complete 3 simple steps:



PAY your application and inspection fees in a timely fashion—the sooner the better. This is the number one reason that applications are denied. The USDA has strict guidelines for reimbursement based on **when** fees are paid. To be eligible all fees must be paid between October 1, 2015 and September 30, 2016.



SUBMIT your application. Look for a cost share application in your renewal packet, or download one from the ISDA organic homepage. Please note that the option to check a box on your certification application is no longer available, so you **MUST** fill out a separate cost share application in order to be considered. Please also make sure that you supply an accurate email address, as this is how we will contact you if we need additional information.



SUBMIT a W9 Form with your application. This is required for **every applicant**, regardless of whether or not these have been sent to ISDA in past years. Please be sure that the information on the W9 matches the information on the application. You will find a blank copy of the W9 in your renewal packet, and fillable W9's are also available on the IRS website.

PLEASE REMEMBER

ISDA can only provide cost share for certified operations within Idaho. If you are an out-of-state operation certified through ISDA, we can help you contact your state certifying agency's cost share specialist.



If you have any questions regarding this process, please feel free to call or email:

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